

COWICHAN BAY IMPROVEMENT DISTRICT

December 31, 2023

CONSOLIDATED FINANCIAL STATEMENTS

STATEMENT OF RESPONSIBILITY

The accompanying Consolidated Financial Statements ("the District") are the responsibility of the management of the Cowichan Bay Improvement District and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

Trustees of the District met with management and the external accountants to review the Consolidated Financial Statements and discuss any significant financial reporting matters prior to their approval of the Consolidated Financial Statements.

Grant Thornton LLP, as the District's appointed external accountants, have reviewed the Consolidated Financial Statements. The Review report is addressed to the Trustees of the Cowichan Bay Improvement District and appears on the following page. Their conclusion is based upon a review conducted in accordance with Canadian generally accepted standards for review engagements, to determine if anything comes to their attention during review or inquiry that causes them to believe that the Consolidated Financial Statements do not present fairly, in all material respects, the financial position of the District in accordance with Canadian public sector accounting standards.



Trustee

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2023**

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Independent Practitioner's Review Engagement Report

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To the Trustees of the
Cowichan Bay Improvement District

We have reviewed the accompanying consolidated financial statements of the Cowichan Bay Improvement District ("the District") that comprise the consolidated statement of financial position as at December 31, 2023, and the consolidated statements of operations, net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying consolidated financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of consolidated financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the consolidated financial statements do not present fairly, in all material respects, the financial position of Cowichan Bay Improvement District as at December 31, 2023, and the consolidated results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.



Duncan, Canada
March 22, 2024

Chartered Professional Accountants

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2023**

	<u>2023</u>	<u>2022</u>
FINANCIAL ASSETS		
Cash and cash equivalents - unrestricted (Note 2c)	\$ 908,292	\$ 485,903
Cash and cash equivalents- restricted (Note 2b and 4)	350,571	181,325
Accounts receivable	48,346	21,477
Long-term investments (Note 3)	2,025	1,939
	<u>1,309,234</u>	<u>690,644</u>
LIABILITIES		
Accounts payable and accrued liabilities	391,574	62,474
Deferred revenue (Note 2d)	200,000	-
Long-term debt (Note 5)	533,804	234,212
	<u>1,125,378</u>	<u>296,687</u>
NET FINANCIAL ASSETS	<u>183,856</u>	<u>393,958</u>
NON-FINANCIAL ASSETS (Note 8)		
Net tangible capital assets (Schedule 1)	2,689,968	1,546,487
Prepaid items	28,789	29,178
	<u>2,718,757</u>	<u>1,575,665</u>
DISTRICT POSITION (Schedule 2)	<u>\$ 2,902,613</u>	<u>\$ 1,969,623</u>

Approved by:



Trustee

See accompanying notes to the financial statements

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED STATEMENT OF OPERATIONS
Year Ended December 31, 2023**

	<u>2023 Budget (Note 7)</u>	<u>2023 Actual</u>	<u>2022 Actual</u>
REVENUE			
Operating tax requisition	\$ 770,000	\$ 770,000	\$ 616,900
Capital tax requisition	860,000	860,000	30,000
Wild fire contract revenues (note 10)	-	182,262	79,988
Interest and other revenues	-	35,177	20,109
Bylaw #98	-	28,997	28,997
Bylaw #103	-	16,631	16,631
	<u>1,630,000</u>	<u>1,893,067</u>	<u>792,625</u>
Total revenue (Schedules 3 and 4)			
EXPENSES			
Advertising and public relations	5,000	3,452	4,842
Amortization	-	116,100	114,271
Apparatus and equipment maintenance	32,982	47,978	35,357
Bank charges	250	260	630
Building operations maintenance	21,856	33,522	24,839
Communications	14,759	5,031	9,380
Fees and supplies	3,275	11,749	11,413
Fuel and oil	16,210	9,218	8,591
Honorarium and wages (note 10)	395,336	365,188	248,458
Insurance and licenses	56,350	58,326	60,767
Interest on long term debt	-	7,331	8,468
IT/Software	24,950	16,095	14,492
Memberships	7,740	1,963	125
Parts and supplies	47,668	89,487	91,771
Pre-development Costs (note 9)	-	-	75,820
Professional fees	57,072	15,108	25,275
Sundry	18,500	15,179	13,537
Training and convention	51,250	46,044	24,283
Utilities	16,802	13,882	11,977
Wildfire wages	-	69,258	26,993
	<u>770,000</u>	<u>925,169</u>	<u>811,289</u>
Total expenses (Schedule 4)			
OTHER EXPENSES			
Loss on disposal of assets (Schedule 4)	-	34,907	-
	<u>860,000</u>	<u>932,990</u>	<u>(18,664)</u>
ANNUAL SURPLUS (DEFICIT)			
DISTRICT POSITION,			
BEGINNING OF YEAR	<u>1,969,623</u>	<u>1,969,623</u>	<u>1,988,287</u>
DISTRICT POSITION,			
END OF YEAR	<u>\$ 2,829,623</u>	<u>\$ 2,902,613</u>	<u>\$ 1,969,623</u>

See accompanying notes to the financial statements

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
Year Ended December 31, 2023**

	<u>2023 Actual</u>	<u>2022 Actual</u>
ANNUAL SURPLUS (DEFICIT)	\$ 932,990	\$ (18,664)
Acquisition of tangible capital assets	(1,323,169)	(212,199)
Amortization of tangible capital assets	116,100	114,271
Loss on sale of tangible capital assets	34,907	-
Proceeds on sale of tangible capital assets	28,681	-
Decrease (increase) in prepaid items	389	(1,668)
	<u>(1,143,092)</u>	<u>(99,596)</u>
CHANGE IN NET FINANCIAL ASSETS	(210,102)	(118,260)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	393,958	512,218
NET FINANCIAL ASSETS, END OF YEAR	<u>\$ 183,856</u>	<u>\$ 393,958</u>

See accompanying notes to the financial statements

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED STATEMENT OF CASH FLOWS
Year Ended December 31, 2023**

	<u>2023</u>	<u>2022</u>
OPERATING TRANSACTIONS		
Annual surplus (deficit)	\$ 932,990	\$ (18,664)
Add non-cash items:		
Loss on sale of tangible capital assets	34,907	-
Amortization	116,100	114,271
	<u>1,083,997</u>	<u>95,607</u>
Changes in non-cash items:		
Accounts receivable	(26,869)	135,959
Operating prepaid items	389	(1,668)
Accounts payable and accrued liabilities	329,015	(18,910)
Deferred revenue	200,000	(100,000)
Deferred capital contribution	-	-
Cash provided by operating transactions	<u>1,586,532</u>	<u>110,989</u>
CAPITAL TRANSACTIONS		
Proceeds on sale of tangible capital assets	28,681	-
Cash used to acquire tangible capital assets	(1,323,169)	(212,199)
Cash applied to capital transactions	<u>(1,294,488)</u>	<u>(212,199)</u>
INVESTING TRANSACTIONS		
(Increase) decrease in restricted cash	(169,247)	3,303
Cash applied to investing transactions	<u>(169,247)</u>	<u>3,303</u>
FINANCING TRANSACTIONS		
Debt repayment	(38,297)	(37,160)
Proceeds from long-term debt	337,889	-
Cash applied to financing transactions	<u>299,592</u>	<u>(37,160)</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	422,389	(135,067)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>485,903</u>	<u>620,970</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 908,292</u>	<u>\$ 485,903</u>

See accompanying notes to the financial statements

**COWICHAN BAY IMPROVEMENT DISTRICT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
As at December 31, 2023**

1. General

The District was incorporated in 1968 under a statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia. The principal activity of the improvement district is to provide fire protection and rescue services in the Cowichan Valley area.

2. Significant Accounting Policies

The consolidated financial statements have been prepared in accordance with Canadian generally accepted accounting principals as prescribed by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada and reflect the following significant accounting policies:

a) Basis of Accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measured based upon the receipt of goods and services or the creation of an obligation to pay.

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures and changes in fund balances and financial position of the Cowichan Bay Improvement District. These consolidated financial statements consolidate the following operations:

*Renewal Reserve Funds
Operating Funds*

b) Reserve

Reserve funds and accounts represent amounts set aside from past and current operations for future capital expenditures.

Under the Local Government Act of British Columbia, the District may by by-law establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by board approval only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, the District may, by by-law, transfer all or part of the amount into another reserve fund.

c) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, balances with banks and short-term deposits. Short-term deposits bear interest at rates of 3.22% - 5.62% (2022 - 0.75%).

d) Revenue Recognition

Revenue relating to operations is recorded twice a year, in January and July, and is based on tax advances received from the provincial government. Revenue generated via taxation levy in the December 31, 2023, fiscal year end for operations were \$770,000 (2022 - \$616,900) and for capital were \$860,000 (2022 - \$30,000).

Deferred revenue represents operating grants specified for next year's operations received in the current year.

Other revenues are recognized as consideration is received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

**COWICHAN BAY IMPROVEMENT DISTRICT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
As at December 31, 2023**

2. Significant Accounting Policies (continued)

e) Financial Instruments

The District considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The District accounts for the following as financial instruments:

cash and cash equivalents
accounts receivable
long term investments
accounts payable and accrued liabilities
deferred revenue
long term debt

A financial asset or liability is recognized when the District becomes party to contractual provisions of the instrument.

Financial assets or liabilities obtained in arm's length transactions are initially measured at their fair value.

The District subsequently measures all of its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents, accounts receivables, and long term investments.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, deferred revenue, and long-term debt.

The District removes financial liabilities, or a portion of, when the obligation is discharged, cancelled or expires.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the improvement provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net income.

f) Donated Materials, Services and Equipment

Donated materials, services and equipment that would have normally been purchased by the District are recorded at their estimated fair value if such a value is readily determinable.

**COWICHAN BAY IMPROVEMENT DISTRICT
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
 As at December 31, 2023**

2. Significant Accounting Policies (continued)

g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Donated assets are recorded at their estimated fair value upon acquisition. Tangible capital assets are amortized on a straight-line basis over their estimated useful lives.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

General Tangible Capital Assets

Buildings	60 years
Paving	20 years
Vehicles and Equipment	
Boat	40 years
Generator	30 years
Machinery, equipment and furniture	10 years
Radio equipment	5 years
Vehicles	20 years
Computer Hardware and Software	4 years
Computer hardware	5 years
Software	2 years
Licenses	Indefinite or 5 years

h) Measurement Uncertainty

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Significant areas requiring the use of the District's estimates relate to the valuation of accounts receivable, the useful lives of tangible capital assets, and the amount recorded as accrued liabilities.

i) Impairment of Long Lived Assets

When conditions indicate that a tangible capital asset no longer contributes to the Society's ability to provide goods and services or that the value of future economic benefits associated with the tangible capital asset is less than its net book value, the cost of the tangible capital asset is reduced to reflect the decline in the asset's value.

3. Long-Term Investments

The long term investments represent First West Credit Union Class "B" investment equity shares. These shares represent a return of a percentage of the profits of the Credit Union to its members based on their participation within the Credit Union. The District earned these shares as a result of paying interest on its mortgage.

The Credit Union limits redemption of Class "B" shares in any one year to a total of 10% of the total amount of shares issued and outstanding on the last day of the immediately preceding year. Applications for redemption are processed in order of receipt by the Credit Union. Members may apply on the proper form for redemption of up to 10% of the Class "B" shares received.

In the event of dissolution of the District the shares are redeemable in full.

**COWICHAN BAY IMPROVEMENT DISTRICT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
As at December 31, 2023**

4. Reserve Funds

The Equipment, Building and Rural Water Reserve Funds are funded by annual requisitions. These reserves are internally restricted at the direction of the Board of Trustees, and are to be used to meet future needs of the Improvement District as required and approved by the Board. In 2023, the Equipment, Building and Rural Water requisitions approved by the Board were \$125,000, \$730,000 and \$5,000 respectively. The 2023 requisition for Building has been used to pay for building costs incurred in the year.

The Replacement Reserve Funds are maintained by the permission of the Ministry of Community, Sport and Cultural Development for equipment improvements as approved by the Ministry. The related cash balances are restricted in order to meet these future needs.

	<u>2023</u>	<u>2022</u>
Reserve Fund Balances:		
Equipment Reserve Fund - Internally Restricted	194,818	66,458
Replacement Reserve Fund - Externally Restricted	96,662	94,628
Rural Water Reserve Fund - Internally Restricted	25,910	20,238
	<u>\$ 317,390</u>	<u>\$ 181,325</u>

5. Long Term Debt

	<u>2023</u>	<u>2022</u>
a. The District passed By-Law #98 which authorized the receipt of a \$250,000 loan from the Province of British Columbia to pay for a fire engine purchased in 2015. The annual loan payment is \$28,997 at an interest rate of 3.00% per annum. The loan matures July 2025.	<u>\$ 55,484</u>	<u>\$ 82,020</u>

Principal payments required in each of the next two years are as follows:

2024	27,332
2025	28,152
	<u>\$ 55,484</u>

	<u>2023</u>	<u>2022</u>
b. The District passed By-Law #103 which authorized the receipt of a \$200,000 loan from the Province of British Columbia to pay for a fire engine purchased in 2019. The annual loan payment is \$16,631 at an interest rate of 3.20% per annum. The loan matures July 2033.	<u>\$ 140,431</u>	<u>\$ 152,192</u>

Principal payments required in each of the next five years are as follows:

2024	11,761
2025	12,138
2026	12,526
2027	12,927
2028	13,340
Thereafter:	77,739
	<u>\$ 140,431</u>

**COWICHAN BAY IMPROVEMENT DISTRICT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
As at December 31, 2023**

5. Long Term Debt (continued)

	<u>2023</u>	<u>2022</u>
c. The District passed By-Law #107 which authorized the borrowing up to a maximum of \$16,000,000 for the construction of a new fire hall, which is set for completion in 2025. A construction loan has been negotiated with the Royal Bank of Canada for \$13,500,000 with draws as needed. The loan is unsecured and is repayable with interest only payments at the Royal Bank of Canada's prime rate. See Note 9.	\$ 337,889	\$ -

6. Financial Instruments

The District's financial instruments consist of cash, accounts receivable, long-term investments, accounts payable and accrued liabilities, and long-term debt. The carrying amount of these financial instruments approximates their fair value because they are short-term in nature or because they bear interest at market rates.

The District is exposed to various risks through its financial instruments. The following analysis provides information about the District's risk exposure and concentration as of December 31, 2023.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The District is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Given the current composition of long-term debt, fixed-rate instruments subject the District to a fair value risk while the floating-rate instruments subject it to a cash flow risk.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The credit risk regarding cash is considered to be negligible, as it is held by a reputable financial institution with an investment grade external credit rating. The District's main credit risks relate to its accounts receivable, which as of December 31, 2023, totalled \$48,346 (2022 - \$21,477). These accounts receivables are due from government entities which subjects the District to minimal risk. Credit risk related to loans payable as of December 31, 2023, total \$503,804 (2022 - \$234,212). These risks are negligible as cash flows used to settle annual payments are generated through the levying of taxes. There was no significant change in exposure from the prior year.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The District is exposed to this risk mainly in respect of payment of its accounts payable and accrued liabilities, and long term debt which as of December 31, 2023, totalled \$925,378 (2022 - \$296,686). This risk is negligible as cash flows used to settle annual payments are generated through the levying of taxes. There was no significant change in exposure from the prior year.

**COWICHAN BAY IMPROVEMENT DISTRICT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
As at December 31, 2023**

7. Budget

The financial plan is prepared on a revenue and expenditure basis. For comparative purposes, the District has modified its financial plan to prepare a budget that is consistent with the scope and accounting principles used to report the actual results. The budget figures used in these consolidated financial statements have been approved by the trustees and registered with the Inspector of Municipalities.

8. Tangible Capital Assets and Other Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the District because they can be used to provide fire protection services in future periods. These assets do not normally provide resources to discharge the liabilities of the District unless they are sold.

The District is on joint legal title with Cowichan Bay Waterworks District for a parcel of land in the Cowichan Land District. As the Cowichan Bay Waterworks District has control over the land and building, there has been no value attributed to this land in the District's tangible capital assets.

9. Commitments

The District is in the process of constructing a new fire hall with an approved construction budget of \$14,610,228. This budget includes predevelopment costs totalling \$753,162 (2022 - \$169,672) which have been capitalized to assets under construction.

11. Comparative figures

Comparative figures have been adjusted to conform to changes in the current year presentation.

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
Year Ended December 31, 2023**

SCHEDULE 1

												Totals	
	Land	Building	Boat	Paving	Generator	Automotive Equipment	Equipment	Radio Equipment	Computer Equipment	Licenses	Assets Under Construction	2023	2022
Cost													
Opening costs	116,869	346,756	22,740	68,855	57,372	2,121,969	264,658	57,538	43,528	18,773	169,672	3,288,732	3,076,533
Additions during the year	-	-	3,404	-	-	-	68,211	-	-	-	1,251,553	1,323,168	212,199
Disposals and write downs	-	(56,889)	(26,144)	-	-	-	(20,000)	-	-	-	-	(103,033)	-
Closing costs	116,869	289,867	(0)	68,855	57,372	2,121,969	312,869	57,538	43,528	18,773	1,421,225	4,508,867	3,288,732
Accumulated Amortization													
Opening accum'd amortization	-	169,141	10,657	59,983	51,597	1,163,603	193,591	55,690	35,722	2,260	-	1,742,244	1,627,973
Amortization	-	4,638	-	1,476	1,893	86,004	14,628	1,038	5,293	1,130	-	116,100	114,271
Disposals and write downs	-	(8,789)	(10,657)	-	-	-	(20,000)	-	-	-	-	(39,446)	-
Closing accum'd amortization	-	164,989	0	61,459	53,490	1,249,607	188,219	56,728	41,015	3,390	-	1,818,898	1,742,244
Net Book Value of Tangible Capital Assets	116,869	124,878	(0)	7,396	3,882	872,362	124,650	810	2,514	15,383	1,421,225	2,689,969	1,546,487

**COWICHAN BAY IMPROVEMENT DISTRICT
CONSOLIDATED SCHEDULE OF ACCUMULATED SURPLUS
Year Ended December 31, 2023**

SCHEDULE 2

	<u>2023</u>	<u>2022</u>
OPERATING FUNDS		
Unappropriated		
Operating fund (Schedule 4)	\$ 429,061	\$ 428,780
Transfer from reserve funds	-	47,245
Total Unappropriated	<u>429,061</u>	<u>476,025</u>
Total Operating Funds	<u>429,061</u>	<u>476,025</u>
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS		
Net book value tangible capital assets (Schedule 1)	2,689,966	1,546,485
Less: Long term debt	<u>(533,804)</u>	<u>(234,212)</u>
Net Investment in Tangible Capital Assets	<u>2,156,162</u>	<u>1,312,273</u>
Total Restricted Reserve Funds (Schedule 3)	<u>317,390</u>	<u>181,325</u>
TOTAL ACCUMULATED SURPLUS	<u><u>\$ 2,902,613</u></u>	<u><u>\$ 1,969,623</u></u>

COWICHAN BAY IMPROVEMENT DISTRICT
SCHEDULE OF CHANGE IN RESERVE FUND BALANCES
Year Ended December 31, 2023

SCHEDULE 3

	2023	2022
	Actual	Actual
REVENUE		
Investment income	\$ 6,065	\$ 1,431
TRANSFERS		
Transfers to operating fund	-	(47,245)
Transfers to reserve funds (Note 4)	130,000	30,000
CHANGE IN RESERVE FUND BALANCES	136,065	(15,814)
FUND SURPLUS, BEGINNING OF YEAR	181,325	197,139
FUND SURPLUS, END OF YEAR	\$ 317,390	\$ 181,325
FUND BALANCES		
Equipment Reserve Fund - Internally Restricted	194,818	66,458
Replacement Reserve Fund - Externally Restricted	96,662	94,628
Rural Water Reserve Fund - Internally Restricted	25,910	20,238
FUND SURPLUS, END OF YEAR	\$ 317,390	\$ 181,325

COWICHAN BAY IMPROVEMENT DISTRICT
STATEMENT OF OPERATING FUND
Year Ended December 31, 2023

SCHEDULE 4

	<u>2023 Budget</u>	<u>2023 Actual</u>	<u>2022 Actual</u>
REVENUE			
Operating tax requisition	\$ 770,000	\$ 770,000	\$ 616,900
Capital tax requisition	860,000	860,000	30,000
Wild fire contract revenues	-	182,262	79,988
Interest and other revenues	-	29,112	18,678
By-law #98	-	28,997	28,997
By-law #103	-	16,631	16,631
Total revenue	<u>1,630,000</u>	<u>1,887,002</u>	<u>791,194</u>
EXPENSES			
Advertising and public relations	5,000	3,452	4,842
Amortization	-	116,100	114,271
Apparatus and equipment maintenance	32,982	47,978	35,357
Bank charges	250	260	630
Building operations maintenance	21,856	33,522	24,839
Communications	14,759	5,031	9,380
Fees and supplies	3,275	11,749	11,413
Fuel and oil	16,210	9,218	8,591
Honorarium, wages and benefits	395,336	365,188	248,458
Insurance	56,350	58,326	60,767
Interest on long term debt	-	7,331	8,468
IT/Software	24,950	16,095	14,492
Memberships	7,740	1,963	125
Parts and supplies	47,668	89,487	91,771
Pre-development costs	-	-	75,820
Professional fees	57,072	15,108	25,275
Sundry	18,500	15,179	13,537
Training and convention	51,250	46,044	24,283
Utilities	16,802	13,882	11,977
Wildfire wages	-	69,258	26,993
Total expenses	<u>770,000</u>	<u>925,169</u>	<u>811,289</u>
Other expenses			
Loss on disposal of assets	-	34,907	-
NET REVENUES (DEFICIT)	<u><u>\$ 860,000</u></u>	<u><u>\$ 926,925</u></u>	<u><u>\$ (20,095)</u></u>