



Cowichan Bay Improvement District

Monthly Board of Trustees Meeting Agenda

Date: March 18, 2026

Time: 6:00 - 8:00 p.m.

Location: Cowichan Bay Fire Hall

1) Call to Order / Declaration of Conflict of Interest

2) Approval of the Agenda

Motion: To approve the agenda as presented

Moved:

Seconded:

3) Review of the Minutes February 19, 2026, Regular Board Meeting.

Motion: To approve the minutes as presented.

Moved:

Seconded:

4) Business Arising from the Minutes

a) Capital Asset Plan

Chief Stennes to provide an update on apparatus replacement.

b) Hose Tower

Chief Stennes to provide an update and quote on heating solutions for the hose tower.

c) Annual General Meeting

A discussion was held at the last Regular General Meeting regarding a tentative date for the 2026 Annual General Meeting.

Motion: *That the 2026 Annual General Meeting be held Monday, April 27, 2026, at 6:30 p.m.*

Moved:

Seconded:



5) Standing Reports

- a) Finance
 - i) Monthly Financial Report
 - ii) Monthly Expenditures
- b) Fire Chief Report
- c) Chairperson Report
- d) Trustee Reports

Motion That all reports be received for information.

Moved:

Seconded:

6) New Business

- a) Superior Tanker Shuttle Service
- b) Ministry of Housing

7) Correspondence

- a) For Action
- b) For Information

8) Committee / Project Reports

9) Notice of Motion

10) In Camera

11) Adjournment

Next Meeting: April 15, 2026, at 6:00 p.m.

Agenda Prepared by: Amanda Fowler, CBID Secretary Manager

Marsha Stanley, Chair of the Board of Trustees