



EST. 1967
**COWICHAN BAY
FIRE RESCUE**
IMPROVEMENT DISTRICT

Cowichan Bay Improvement District
4461 Trans Canada Hwy,
Cowichan Bay, BC V0R 1N1

EMAIL cbid@cbvfr.com
WEBSITE <https://cbid.cbvfr.com/>
PHONE 250.743.7111

Cowichan Bay Improvement District

Monthly Board of Trustees Meeting Agenda

Date: August 19, 2026

Time: 6:00 - 8:00 p.m.

Location: Cowichan Bay Fire Hall

1) Call to Order / Declaration of Conflict of Interest

2) Approval of the Agenda

Motion: *To approve the agenda as presented.*

Moved:

Seconded:

3) Review of the Minutes July 22, 2026, Regular Board Meeting.

[CBID DRAFT Meeting Minutes July 22, 2026.pdf](#)

Motion: *To approve the minutes as presented.*

Moved:

Seconded:

4) Business Arising from the Minutes

i. Replacement of T42

Correspondence from the Ministry of Housing and Municipal Development regarding long-term borrowing.



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5) Standing Reports

a. Finance

i. Monthly Financial Report

[BalanceSheet.pdf](#)

[BudgetvsActuals.pdf](#)

ii. Monthly Expenditures

[BillPaymentList.pdf](#)

b. Fire Chief Report

[CBFR Fire Chief's Monthly Report - July 2026.pdf](#)

c. Chairperson Report

d. Trustee Reports

i. Trustee Haynes: Rural Water Reserve Fund

[26.08.13 Trustee Report Rural Water Reserve Fund.pdf](#)

Motion That all reports be received for information.

Moved:

Seconded:



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6) New Business

i. Operating Working Capital – Policy Discussion

Discussion and consideration of adopting a formal operating working-capital policy to ensure CBID maintains adequate operating holdover between the January 1 commencement of the fiscal year and receipt of annual property-tax revenues in July.

7) Correspondence

- a) For Action
- b) For Information

8) Committee / Project Reports

9) Notice of Motion

10) In Camera

11) Adjournment

Next Meeting: September 16, 2026, at 6:00 p.m.

Agenda Prepared by: Amanda Fowler, CBID Secretary Manager

Marsha Stanley, Chair of the Board of Trustees