



EST. 1967
**COWICHAN BAY
FIRE RESCUE**
IMPROVEMENT DISTRICT

Cowichan Bay Improvement District
4461 Trans Canada Hwy,
Cowichan Bay, BC V0R 1N1

EMAIL cbid@cbvfr.com
WEBSITE <https://cbid.cbvfr.com/>
PHONE 250.743.7111

Cowichan Bay Improvement District

General Meeting Minutes

Date: July 22, 2026

Time: 6:00 p.m.

Location: Cowichan Bay Fire Hall

Present

- Trustee Chair: M. Stanley
- Trustee: B. Doran
- Trustee: R. Mellson
- Trustee: C. Krystia
- Chief: D. Stennes
- Recording Secretary: R. Smith-Hodgkin
- Regrets: Trustee C. Haynes and Secretary Manager A. Fowler

1. Call to Order / Declaration of Conflict of Interest

The meeting was called to order at 6:04 p.m.

No conflicts of interest were declared.

2. Approval of Agenda

Motion: *That the agenda be approved as presented.*

Moved by Trustee B. Doran, seconded by Trustee C. Krystia. Carried.

3. Approval of Minutes

May 21, 2026 – Regular Board Meeting

Motion: *To approve the minutes as presented.*

Moved by Trustee R. Mellson, seconded by Trustee C. Krystia. Carried.

4. Business Arising from the Minutes

No business arising from the minutes.



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5. Standing Reports

a) Finance

The financial report was reviewed.

Discussion included reserve balances, wildfire receivables, and current operating expenditures.

b) Fire Chief Report

Chief Stennes presented his monthly report, which included twelve incidents during the month of June.

c) Chairperson Report

None provided.

d) Trustee Report

None provided.

Motion: *That all reports be received for information.*

Moved: Trustee R. Mellson, seconded by Trustee C. Krystia. Carried.

6. New Business

Replacement of Tender 42

Chief Stennes provided a report regarding the replacement of Tender 42 that is at the end of its serviceable life. He stated that Fort Garry has the best pricing, and a discussion occurred regarding available reserve funds and borrowing funds from the Ministry of Housing and Municipal Affairs for the purchase of a new tender.

Motion: *THAT the Board commence the process required to request the Ministry to borrow \$325,000.00 for the purchase of one Fort Garry water tender truck to replace Tender 42.*

Moved: Trustee R. Mellson, seconded, Trustee C. Krystia. Carried.



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7. Correspondence

- a) For Action
- b) For Information

There was no correspondence.

8. Committee/Projects

None.

9. Notice of Motion

None.

10. In Camera

No in camera session was held.

11. Adjournment

Motion: *To adjourn the meeting.*

Moved by Trustee R. Mellson, seconded by Trustee B. Doran. Carried.

The Meeting was adjourned at 7:28 p.m.

Next Meeting

Regular Board Meeting: Wednesday, August 19, 2026 – 6:00 p.m.

Certification

Minutes recorded by Recording Secretary R. Smith-Hodgkin.

This is a certified true copy of the minutes of the Cowichan Bay Improvement District General Meeting held July 22, 2026

Marsha Stanley, Chair
Cowichan Bay Improvement District
Dated: _____, 2026