



EST. 1967
**COWICHAN BAY
FIRE RESCUE**
IMPROVEMENT DISTRICT

Cowichan Bay Improvement District
4461 Trans Canada Hwy,
Cowichan Bay, BC V0R 1N1

EMAIL
WEBSITE
PHONE

cbid@cbvfr.com
<https://cbid.cbvfr.com/>
250.743.7111

Cowichan Bay Improvement District

Monthly Board of Trustees Meeting Agenda

Date: September 16, 2026

Time: 6:00 - 8:00 p.m.

Location: Cowichan Bay Fire Hall

1) Call to Order / Declaration of Conflict of Interest

2) Approval of the Agenda

Motion: *To approve the agenda as presented.*

Moved:

Seconded:

3) Review of the Minutes August 19, 2026, Regular Board Meeting.

[CBID Draft Meeting Minutes August 19, 2026.pdf](#)

Motion: *To approve the minutes as presented.*

Moved:

Seconded:

Review of the Minutes September 9, 2026, Special General Meeting.

[CBID Draft SGM Minutes September 9, 2026.pdf](#)

Motion: *To approve the minutes as presented.*

Moved:

Seconded:

4) Business Arising from the Minutes

a. Special General Meeting

b. Use of Capital Works and Replacement Reserve Funds

Trustee Haynes – Draft rescission, motion, or bylaw.



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- c. Operating Working Capital Policy
- d. Fire Protection-Capital Works and Equipment Renewal Reserve Fund
("Renewal Reserve Fund")

5) Standing Reports

- a. Finance

Monthly Financial Report

[Balance Sheet August 31, 2026.pdf](#)

[Budget VS Actuals August 31, 2026.pdf](#)

- i. Monthly Expenditures

[Bill Payments August 31, 2026.pdf](#)

- b. Fire Chief Report

[CBFR Fire Chief's Monthly Report August 2026.pdf](#)

- c. Chairperson Report

- e. Trustee Reports

Motion *That all reports be received for information.*

Moved:

Seconded:



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6) New Business

- a. CBID Newsletter
- b. Section 708 of the Local Government Act (Preparation of the Assessment Roll)
- c. Firehall Reserve Fund
- d. Training Yard Project
- e. 2026 Wildfire Deployment
Net funds received from this year's deployment.

7) Correspondence

- a) For Action
- b) For Information

8) Committee / Project Reports

9) Notice of Motion

10) In Camera

11) Adjournment

Next Meeting: October 21, 2026, at 6:00 p.m.

Agenda Prepared by: Amanda Fowler, CBID Secretary Manager

Marsha Stanley, Chair of the Board of Trustees