



EST. 1967
**COWICHAN BAY
FIRE RESCUE**
IMPROVEMENT DISTRICT

Cowichan Bay Improvement District
4461 Trans Canada Hwy,
Cowichan Bay, BC V0R 1N1

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PHONE 250.743.7111

Cowichan Bay Improvement District

SPECIAL GENERAL MEETING Long-Term Borrowing

Date: September 9, 2026

Time: 7:00 p.m.

Location: Cowichan Bay Fire Hall

Present

- Trustee Chair: Marsha Stanley
- Trustees: Co-Chair Brad Doran, Ron Mellson, Craig Krystia, and Carly Haynes.
- Chief: Dean Stennes
- Deputy Chief: Matthew Rickett
- Secretary Manager: Amanda Fowler
- Returning Officer: Erin Best
- 70 Cowichan Bay Improvement District eligible to vote residents, including Board members and staff.

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Introductions

Trustee C. Krystia introduced members of the Board, the Returning Officer, and staff.

3. Confirmation of Notice of Meeting

Motion: THAT the Board confirm that proper public notice of the Special General Meeting was provided by publication in the *Cowichan Valley Citizen* on August 26 and September 2, 2026, and by posting on the Improvement Districts social media, department signage, and official website.

Moved: by Calvin Slade, seconded by Steve Frueh. Carried.



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4. Purpose of the Special General Meeting

The purpose of the Special General Meeting is to obtain landowner approval for long-term financing with the Province of British Columbia, in an amount not to exceed \$325,000.00, over a 15-year term, for the replacement of Tender 42.

5. Presentation – New Fire-Rescue Water Tender

Chief Stennes gave a presentation on the current Tender 42's age and how it impacts the FUS (Fire Underwriters Survey) grading.

Chair Stanley presented two funding options for upcoming major capital equipment purchases. Option 1 proposed funding approximately 50% of the purchase from reserves and financing the balance through borrowing from the Province, while Option 2 proposed funding the purchases entirely from reserves with no additional borrowing. Chair Stanley reviewed the impact of each option on the District's reserve levels and future capital requisitions, including the estimated impact to the average residential property.

6. Questions and Discussion

The floor was opened for questions from those in attendance. Fire Chief Dean Stennes responded to operational questions, while Chair Marsha Stanley addressed questions related to the District's finances and the proposed borrowing.

7. Landowner Vote – Proposed Borrowing

Eligible electors were provided with a ballot to vote on the following question:

Ballot Question

Do you approve borrowing by the Cowichan Bay Improvement District from the Province of British Columbia in an amount not exceeding \$325,000, for a term not exceeding 15 years, for the purpose of financing the acquisition of a new fire-rescue water tender, subject to the registration of the necessary borrowing bylaw by the Inspector of Municipalities and any other provincial approvals?

Voting was conducted by secret ballot.



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8. Declaration of Result of Vote

Returning Officer Erin Best reported the results of the vote as follows:

- **Registered electors:** 70
- **Ballots cast:** 67
- **Ballots issued but not cast:** 3
- **In favour:** 52
- **Opposed:** 15
- **Percentage in favour:** 77.6%

The Returning Officer declared that the ballot question was approved by a majority of the votes cast.

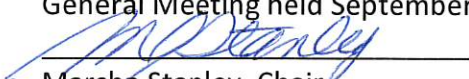
9. Adjournment

Motion: THAT the Special General Meeting be adjourned at 8:10 p.m.

Moved: by David Stanley, seconded by Trustee Carly Haynes. Carried.

Minutes recorded by Secretary Manager A. Fowler.

This is a certified true copy of the minutes of the Cowichan Bay Improvement District Special General Meeting held September 9, 2026


Marsha Stanley, Chair

Cowichan Bay Improvement District

Dated: Sept. 16, 2026