CBID EST. 1967 COWICHAN BAY FIRE RESCUE IMPROVEMENT DISTRICT

Cowichan Bay Improvement District
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Monthly Board of Trustees Meeting Agenda

February 28, 7:00 – 9:00 pm

1. **Call to Order / Declaration of Conflict of Interest**
2. **Approval of the Agenda**

   Recommendation: To approve the Agenda as presented

   Moved: Seconded:

3. **Adoption of the Minutes from January 17, 2024 Regular Board Meeting.**

   Recommendation: That the minutes of the Regular Board Meeting held January 17 2024 be adopted as circulated**.**

   Moved: Seconded:

4. **Business Arising from the Minutes**

   4.1 Waterboard – meeting

   4.2 District Title Adjustments

5. **Standing Reports**

   5.1 Finance

   5.1.1 Monthly Financial Report

   5.1.2 Monthly Expenditures

   Recommendation: That the Finance Report be received for information.

Moved: Seconded:

5.2 Fire Chief Report

5.2.1 Fire Department monthly report

5.2.2 Survey

Recommendation: That the Fire Department Report be received for information

5.3 Chairperson Report

5.3.1 Community Building Fund Grant

5.3.2 Millbay Meeting

5.4 Trustee Reports.

6. Correspondence

6.1 For Action –

6.2 For Information

7. Committee / Project Reports

7.1 Fire Hall Construction project

8. New Business

8.1 Communication Strategy –

8.1.1 Website

8.1.2 Tablets

8.2 AGM

Approval of the March 28, 2024 AGM Agenda

8.3 CBVFR/CBID – Strategic Plan

9. Notice of Motion

10. Question Period

10.1 Anyone from the public wishing to ask a question on material presented at this meeting (must be a land owner within the Improvement District, state name, address of residence)

11. In Camera

12. Adjournment

Next Meeting: March 20th 7:00pm

Agenda Prepared by: Rhonda Smith Hodgkin, CBID Office Manager

Marsha Stanley Chair Board of Trustees